



Board of Livestock Meeting

Agenda Request Form

From: George Edwards	Division/Program: Livestock Loss Board	Meeting Date: 7/22/20
<u>Agenda Item:</u>		
Background Info: General update on statistics. Claims are now coming in at a steady pace similar to prior years. Most of the claims are received between July and December each year.		
Recommendation:		
Time needed:	Attachments:	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Board vote required? <input type="checkbox"/> No <input type="checkbox"/>

January - June 2020

Montana LLB
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 Helena MT 59620
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George Edwards
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Counties	Cattle	Sheep	Goats	Guard	Horse	Llama/Swine	Totals	Payments
Beaverhead	2	2					4	\$2,129.54
Carbon	14						14	\$12,266.93
Flathead		5					5	\$1,121.31
Gallatin	1						1	\$816.30
Glacier	6						6	\$5,395.17
L&C	3						3	\$2,932.17
Madison	6						6	\$5,490.99
Missoula	1	1				1	3	\$1,465.29
Pondera	4	11					15	\$5,789.31
Powell	10						10	\$8,767.35
Sanders			2				2	\$531.25
Teton	1						1	\$1,020.11
Totals	48	19	2	0	0	1	70	\$47,725.72
2019	38	30	14			2	84	\$64,751.50

Wolves

Confirmed	17	2				
Probable	2					
Value	\$16,531.51	\$565.54				
Owners	11	1				

Grizzly Bears

Confirmed	24	6				
Probable	4	5				
Value	\$25,046.87	\$2,234.65				
Owners	18	1				

Mtn Lion

Confirmed	1	3	2			1
Probable		3				
Value	\$811.92	\$1,404.08	\$531.25			\$600.00
Owners	1	3	1			1



Board of Livestock Meeting

Agenda Request Form

From: Gary Hamel		Division/Program: Meat and Poultry Inspection			Meeting Date: July, 22, 2020		
<u>Agenda Item:</u> Board Report in Lieu of a Presentation (Consent Agenda)							
<ul style="list-style-type: none"> • <u>New Grants of Inspection</u> • <u>Virtual Inspection Methods</u> 							
Recommendation:							
Time needed:	Attachments:	Yes X	No	Board vote required?	Yes	No	
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes X	No	Board vote required	Yes X	No	
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No	
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No	

Meat and Poultry Inspection Bureau
Board Written Report In lieu of Presentation

July 2020

New Grants of Inspection

The Meat and Poultry Inspection Bureau recently gave grants of inspection to two Bozeman area establishments. The first is Amsterdam Meats located in Amsterdam, MT. A new buyer recently acquired Amsterdam Meats and will continue to provide slaughter and processing services. To the extent possible, they will feature their own locally grown cattle. Meat and Poultry Inspection Bureau staff worked extensively to minimize the new establishment's down time. Due to the hard work of staff and extensive preparation by the establishment owner, it took less than five business hours from the closing on the sale of the property to signing the grant of inspection.

Second, Grotto Meats in Bozeman became an official establishment. This establishment only conducts processing activities and specializes in producing fermented and other specialty sausages. Both new establishments will be welcomed additions to the program.

Virtual Inspection Methods

The Food Safety and Inspection Service (FSIS) recently hosted a virtual course titled Inspection Methods. This course focuses on the core of inspection duties and responsibilities. In a more conventional format, this training involves travel to an out of state destination and a month of hotel and per diem costs. Sending staff to this type of training was not possible in the past primarily due to budget constraints.

After the virtual course was announced, the bureau nominated three district supervisors to attend the training and all three were accepted. I am happy to report that all three passed the proctored comprehensive examination.

Since that course was completed, FSIS has announced another round of virtual training. Again, the bureau nominated three staff members, including the label

specialist and two inspectors. All three were accepted into the course. While we are providing excellent training to staff on an ongoing basis, it is significant to be able to have inspectors receive the materials directly from FSIS. Because the virtual Inspection Methods course has been successful, we are hopeful that FSIS is looking at a similar model that will be used to deliver other training courses.



Board of Livestock Meeting

Agenda Request Form

From: Chad Lee	Division/Program: Milk Control Bureau	Meeting Date: 7/22/2020
<u>Agenda Item:</u> Milk Control Bureau - Update (Consent Agenda)		
Background Info: <ul style="list-style-type: none">• Bureau Updates• Industry Updates		
Recommendation:		
Time needed:	Attachments:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Board vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes <input type="checkbox"/> No <input type="checkbox"/> Board vote required Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes <input type="checkbox"/> No <input type="checkbox"/> Board vote required: Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes <input type="checkbox"/> No <input type="checkbox"/> Board vote required: Yes <input type="checkbox"/> No <input type="checkbox"/>
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes <input type="checkbox"/> No <input type="checkbox"/> Board vote required: Yes <input type="checkbox"/> No <input type="checkbox"/>

Milk Control Bureau Submission for Board of Livestock July 22, 2020 Meeting Consent Agenda

Bureau Updates

The bureau has been preparing to move to the 1225 8th Ave. location that previously housed the bureau. The Livestock Loss Bureau office will also be located at the same location. The move will occur on July 21st. To fit in the building, the bureau needs to become very lean in terms of office equipment and supplies but is poised to do so since it has transitioned to be a mostly paperless operation.

Milk control license renewal forms were due June 30th. The bureau anticipated 116 license renewals; of those, 24 renewal applications are outstanding (as of June 10th).

The Dean Foods Estate owes the Montana Department of Livestock \$40,897.48 (\$28,241.02 Settlement Fund; \$8,242.18 milk control assessments; \$4,396.28 milk inspection assessments) for March and April 2020 operations. The Dean Foods Estate also owes four dairies for audit adjustments.

The Board of Milk Control will need to appoint a new member to the Producer Committee to replace Tim Huls. The application form has been posted on the bureau's public notice webpage and is being mailed to each pool producer with the producers' pooling report for June 2020. Applications are requested to be returned by August 14th.

There is no news to report regarding the Legislative Audit Division will conduct a full performance audit of the Milk Control Bureau / Board of Milk Control. Ultimately, it will be the Legislative Audit Committee's decision.

Industry Updates

To-date, four dairies have closed in 2020. In addition to this, another dairy notified the bureau of its intention to close in the near future.

The bureau learned that all but two producers delivering milk to the Meadow Gold plants in Great Falls and Billings signed up to become members of the Dairy Farmers of America (DFA) cooperative.

Other than the milk dumped in April 2020, which was less than 10% of what had been anticipated, no other milk has been dumped in May or June in response to COVID-19 marketing conditions. Cheese processors' demand for milk has resulted in federal Class III prices increasing dramatically, leading to a large and unusual disparity between federal Class III and Class IV prices. The USDA Announcement of Class and Component Prices for June 2020 (announced on July 1st) showed a \$8.14/cwt spread for milk with 3.5% butterfat; the Class III price was 163% of the Class IV price.



Board of Livestock Meeting

Agenda Request Form

From: Martin Zaluski, DVM, Acting Milk and Egg Bureau Chief	Division/Program: Animal Health/ Milk and Egg Bureau	Meeting Date: July 22, 2020
<u>Agenda Item:</u> General Updates - consent agenda items		
COVID-19 update		
Grade B rules review- ARM Ch. 32		
Grant awarded for milk inspection and milk lab equipment.		
Recommendation: Approve		
Time needed:	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		Board vote required? <input type="checkbox"/> Yes <input type="checkbox"/> No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Board vote required <input type="checkbox"/> Yes <input type="checkbox"/> No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Board vote required: <input type="checkbox"/> Yes <input type="checkbox"/> No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Board vote required: <input type="checkbox"/> Yes <input type="checkbox"/> No

July 2020 Consent agenda items for the Milk & Egg Bureau:

1. COVID-19 update: With the Phase 2 reopening of the State on June 1st, the Bureau has also begun to resume regularly scheduled testing, sampling, and inspections. Both Sanitarians are working towards getting back to their full schedules with the exception of Shell Egg Surveillance work that has been suspended by the USDA. Those visits will resume at the direction of the USDA.
2. Grade B rules review: As mentioned early in the year, staff is finalizing an update of the 32.9 rules dealing with Grade B milk and products, most of which were adopted in 1972. The regulations in these rules are addressed in the USDA, Agricultural Marketing Service's "Milk for Manufacturing Purposes and its Production and Processing" document last updated July 2011. Our rules and the USDA's document address Grade B dairy and plant construction, sanitation, equipment, and safety in making Grade B products such as cheese and butter. While the majority of our rules and the document match verbatim, there are differences that staff will review to determine what, if any, adjustments are needed to best serve Montana industry. We anticipate repealing most, if not all, of the rules in subchapters 2 – 8, in favor of adopting the "Milk for Manufacturing Purposes..." document by reference as it is the industry standard. We plan to present this rule change at the next Board meeting.
3. Grant Awarded: We have received notification that the Milk & Egg Bureau was awarded a grant from the Milk and Shellfish Grant Program for \$8,815.00 for milk specific equipment requested by the Bureau and the Milk Lab. The Milk Lab will be able to replace a hot plate and incubator and the Sanitarians will be getting updated PMO thermometers and pasteurization testing equipment. This is the same grant program that typically funds our travel for training.



Board of Livestock Meeting

Agenda Request Form

From: Gregory Juda		Division/Program: MVDL			Meeting Date: 7/22/2020		
<u>Consent Agenda Item: MVDL Operations Update</u>							
Background Info: An overview of recent MVDL operations will be provided.							
Recommendation: N/A							
Time needed:		Attachments:	Yes X	No	Board vote required	Yes	No X
<u>Agenda Item:</u>							
Recommendation:							
Time needed:		Attachments:	Yes	No	Board vote required:	Yes	No
<u>Agenda Item:</u>							
Background Info:							
Recommendation:							
Time needed:		Attachments:	Yes	No	Board vote required:	Yes	No

MVDL Operational Update

Prepared by: Gregory Juda, Director

Date: 7/10/2020

- NAHLN FY21 award of \$131,000 granted and financial plan approved
 - Molecular Diagnostics Equipment (thermocycler and tissue lyser)
 - Histology slide printer
 - Histology cassette printer
 - Staff travel to AAVLD meeting
 - Equipment service contracts
- Two staff openings being advertised in Molecular Diagnostics and Virology due to staff departures for retirement and graduate school, respectively
- Transitioned 0.5 FTE in Milk Lab to 1.0 FTE effective 7/13/20



Board of Livestock Meeting

Agenda Request Form

From: Ethan Wilfore		Division/Program: Brands Enforcement Division			Meeting Date: 7/22/20		
Agenda Item: Review Proposed Change to “Prescribed Practice for Recording, Transferring and Rerecording of Brands” and corresponding form.							
Background Info:							
<ul style="list-style-type: none"> • Add “The formats below are the only acceptable brand formats.” To “Conflict Checking Procedure” section, subsection b. (top of page 3 of policy) • Make appropriate changes to corresponding form attached to application • Current wording is open-ended which can lead to confusion for those applying for brands 							
Recommendation: Change wording in policy							
Time needed: 15 minutes	Attachments:	Yes X	No	Board vote required?	Yes X	No	
Agenda Item: Update on Re-record Planning							
Background Info:							
<ul style="list-style-type: none"> • General updates on planning • Review of key dates • Review of marketing summary • Marketing plan built off feedback from producers that they were not made aware of the last re-record 							
Recommendation: None							
Time needed: 15 minutes	Attachments:	Yes X	No	Board vote required	Yes	No X	
Agenda Item: Review and Approval of Axiom Service Agreement							
Background Info:							
<ul style="list-style-type: none"> • Service agreement is to complete requests needed for Re-record • The agreement gives 4 quotes – Optimistic, Typical, Pessimistic, 3-point estimation • 3-point estimation is Axiom’s most accurate quote • Scope of work focuses on greater efficiency in the system and accuracy of reporting 							
Recommendation: Approve service agreement							
Time needed: 15 minutes	Attachments:	Yes X	No	Board vote required:	Yes X	No	
Agenda Item: Review Market Reports							
Background Info:							
<ul style="list-style-type: none"> • Attachment shows year over year comparison for cattle sales in the markets for FY19 and FY20 • Comparison of FY19 vs FY20 shows a small increase in FY20 							
Recommendation: None							
Time needed: 5 minutes	Attachments:	Yes X	No	Board vote required:	Yes	No X	
Agenda Item: Update on Open Positions							
Background Info: Request to Hire for Ramsey Supervisor and BLS Market Inspector							

Recommendation: Approve Request

Time needed: 5 minutes	Attachments:	Yes	No	Board vote required:	YesX	No
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**PRESCRIBED PRACTICE FOR
RECORDING, TRANSFERRING AND RERECORDING OF BRANDS**

These rules are put into practice to implement the provisions of Title 81-1-102, MCA which allows the department to create and administer a program for recording, rerecording and transfer of livestock brands. The prescribed practices provide clarification and continuity of policies and procedures previously used as guidelines.

RECORDING AND TRANSFERRING OF BRANDS

All Montana brands must be issued through the Department of Livestock Helena Brand Office.

1. All forms or model letters issued for purposes of recording brands or clarifying brand recording requirements are considered part of the brand rules and practices of the Board of Livestock.
2. The Department of Livestock, as one of its primary duties to the livestock industry, provides brands that are distinguishable with reasonable certainty from all other marks and brands.
 - a. Department employees have advanced opportunity to acquire desirable brands.
 - b. Employees shall not take unfair advantage of this opportunity, and may not record:
 - i. More than three brands at any time;
 - ii. Brands by phone;
 - iii. For others in any manner;
 - iv. Any brand which has not been available for recording less than sixty days;
 - c. Employees attempting to circumvent these rules are subject to disciplinary action.
3. Fees
 - a. Brand fees are set by the Board of Livestock as authorized by statute. Current fees are available in ARM 32.2.404.
 - b. Fees for new brands or transfers shall not be prorated.
 - c. Fifty percent of the fee to record a new brand or transfer a brand is non-refundable.
 - i. If an applicant fails to respond to Brand Office correspondence for a period of six months, the entire new brand or brand transfer fee becomes non-refundable.
4. Brand Owner Name
 - a. The brand owner name on new brand applications and brand transfers must consist of individuals or entities with documentable proof of identity.
 - i. Individuals must use legal names.
 - ii. **Businesses & trusts must be registered with Montana Secretary of State.**
 - b. Where multiple individuals or entities appear on a brand owner name, either “and” or “or” must be used between owner names per ARM 32.18.105. No other notation or description is allowed (ex. DBA, hyphens, commas, parentheses, in care of, “and/or”).
 - c. Legal Name Change
 - i. A legal name change, such as for marriage, may be completed with a Name Change Affidavit and appropriate duplicate certificate fee.
5. Changes to brand image, species, or position require submission of a New Brand Application.
6. New Brand Applications:
 - a. Application forms for new brands are available on the Department website and at the Helena Brand Office.

- b. The application and appropriate fee must be submitted to the Brand Recorder for processing.
 - i. The applicant must list brand choices in preferential order.
 - ii. One application may contain up to three different species with one position each and Freeze Brand for cattle per ARM 32.18.109.
- c. **Applications will be processed in the order in which they are received.**
- d. Notwithstanding any other provision or policy, a brand will not be held or checked for conflicts by phone.
- e. The Brand Recorder shall process the application in the following manner:
 - i. Verify that the application is complete and the correct fee has been submitted.
 - 1. If incomplete, the entire application and fee are returned with instructions to correct the information and resubmit.
 - ii. Deposit fee.
 - iii. Check for conflicts in the order listed on the application.
 - 1. The first brand on the application that does not conflict with existing brands will be issued to the applicant.
 - iv. Issue brand and/or communicate results with applicant:
 - 1. If none of the applicant's submissions are available, the Brand Recorder may check a similar brand for conflicts and offer it as an alternative.
 - 2. If an available brand was not on the original application, the applicant must complete a new application containing the exact image and location of the brand presented as available.
 - 3. The applicant will have 10 working days from the date of the offer letter to accept an available brand, whether it was submitted on the original application or offered as an alternative, after which the brand must be rechecked for conflicts.

7. Brand Transfers

- a. Brand transfer requests must be submitted to the Helena Brand Office with the appropriate fee.
- b. Transfer requests must be completed using the Assignment of Brand form, located on the reverse side of the current official brand certificate, or an approved Assignment of Brand included with the current official brand certificate.
- c. The Assignment of Brand must include the notarized signatures of the original owners as listed on the front of the official brand certificate;
- d. If the original owner of the transferring brand is deceased, a copy of the death certificate, personal representative papers, or appropriate documentation must be provided to complete the transfer;
 - i. Certified copies may be required at the Department's discretion to ensure the authenticity of the documents.

CONFLICT CHECKING PROCEDURES

- 1. Upon receipt of a brand application, the Brand Recorder checks conflicts as follows:
 - a. Verify that brand contains only acceptable characters.
 - i. A, B, C, D, E, F, H, J, K, L, M, N, O, P, R, S, T, U, V, W, X, Y, Z,
 - ii. 2, 3, 4, 5, 6, 7, 8, 9

- iii. Box, Diamond, Heart, Triangle, Cross
- iv. Bar, Slash, Quarter Circle
- b. Verify that brand is in an acceptable format:
The formats below are the only acceptable brand formats. 'H' and 'B' may be replaced with any acceptable character in i.-iii. (above) and/or rotated 90 degrees either direction. Triangle and Heart may be rotated 90 degrees either direction or

i								

- c. Check brand for open positions;
- d. Check for brand recordings in the same or adjoining county on the same side;
 - i. Rib or Shoulder and Hip shall not be considered a conflict, but rib and shoulder may be (Contact the District Investigator(s) in the area)
- e. Check for state-wide conflicts.
May be rotated 90 degrees either direction or 180 degrees.

- i.
- ii.
- iii.
- iv.
- v.
- vi.
- vii.
- viii.
- ix.
- x.
- xi.

- f. Check for Regional Character Conflicts
 - i. May be updated by the Brands Review Advisory Committee as needed in between BOL meetings for final approval.

REGIONAL CHARACTER CONFLICTS

Conflicts listed below are evaluated in the same county and adjacent counties indicated on the brand application. If the figures in the character column are rotated, the conflicts listed would rotate the same as the character. Conflicts listed for characters with symmetry would be a conflict in all orientations for which the symmetry exists.

Character	Conflicts
A	Λ H R Δ
B	E K P R 3 8
C	G O 6 9 Ɔ Ɔ
D	◇ O P Ъ □ Ɔ ▷
E	F L Σ ε
F	E P ≠ √
H	† M N 4 † † † W
J	└ U ∩
K	B H R X Y
L	E ⊥ V I ∩
M	∩ H N ∩
N	H V
O	C D ◇ □
P	B D F R
R	B H K P A
S	5 8 2 Σ
T	† Y 7 ∩ I
U	J V Ɔ

V	♡ U Y ▽ ∇ ◊ W X
W	⊞ H V ω N
X	H K + Y V
Y	K T ▽ V ∇ X
Z	2 7 2 2 L
2	Z 7 2 9 ♡
3	B 3 3 8
4	+ H ⊞ 4
5	S 6
6	C G O
7	T > Z 7 1 2 9
8	B 3 S
9	∩ 9 7
◊	D O □ Δ V Λ
♡	▽ V ω 2
□	◊ O
+	T X 4 H 4 I -
Δ	A Λ ⊞ L ◊ ♡
⤿	⤿ — —
—	⤿ ⤿ —
/	\

RERECORDING OF BRANDS

1. Each 10th year after 1921 is the year for rerecording marks and brands.
2. The brand owner is responsible for rerecording their brand(s) during the rerecord year.
3. Brands that are transferred during the rerecord year must pay a separate fee, per ARM 32.18.111(3).
4. If the department receives a rerecord notice which appears to be different than the previous recording, it shall verify the ownership or treat it as if it were a transfer of the brand.
5. Brands that are not rerecorded prior to the rerecord deadline expire and are no longer the property of the last recorded brand owner.
 - a. For a period of 90 days following the rerecord deadline, only the last recorded brand owner may apply for an expired brand.
 - i. Expired brands must pass the conflict check process.
 - ii. Expired brands that do not meet the current policies for new brand applications will not be reissued.

BRANDS REVIEW ADVISORY COMMITTEE

1. This committee makes recommendations to the Brand Recorder to assist in the resolution of issues and conflicts including those not specifically addressed in the Department's brand recording practice statement.
2. The committee shall meet as necessary to review brand applications that have conflicts per Brand Recorder research.
3. The committee is made up of the executive officer, brands division administrator, assistant administrator, brands recorder, and district investigator.

SCATTER BRANDS

1. Scatter brands are defined as a single brand recording in which an image or images must be applied to multiple locations on a single animal.
2. The use of scatter brands is inconsistent with the department's policy and responsibility of providing easily recognized and distinguishable brands to all livestock owners.
3. Scatter brands will no longer be issued; those on record will be continued subject to their cancellation where possible.

FEEDLOT BRANDS

1. Feedlot brands may be available, subject to the following:
 - a. the use of the brand is restricted to the specific feedlot registering the brand;
 - b. the brand may be recorded on either hip near the tail head;
 - c. the recorded feedlot brand cannot be less than 2" in height.

JAW & NECK BRANDS

1. Except for Department of Livestock Animal Health Division use, jaw and neck brands for cattle shall not be issued.

BRAND POSITION

1. Brands will be recorded by position.
 - a. Each position shall be a separate brand.
 - b. Positions are available on horses, cattle, hogs, bison and sheep:
2. Horse Positions: There are eight primary positions available on horses:
 - a. left thigh or right thigh
 - b. left shoulder or right shoulder
 - c. left jaw or right jaw (not worked for conflicts unless requested)
 - d. left neck or right neck (not worked for conflicts unless requested)
3. Cattle Positions: There are six primary positions available for cattle:
 - a. left hip or right hip
 - b. left rib or right rib
 - c. left shoulder or right shoulder (not worked for conflicts unless requested)
4. Hogs: Brands on hogs will be by request only and issued on a case by case basis.
5. Bison Positions: There are four primary positions available for bison:
 - a. Left or Right Hip
 - b. Left or Right Rib
6. Sheep: Paint brands will be issued for positions on left/right rib, left/right hip, left/right shoulder and back



DEPARTMENT OF LIVESTOCK
BRANDS ENFORCEMENT DIVISION
REQUIREMENTS FOR BRAND RECORDING

If you own livestock in Montana, you are required to pay an ANNUAL PER CAPITA FEE. Visit www.liv.mt.gov for more information.

NEW BRAND CONFLICT CHECK:

The primary purpose of livestock brands in Montana is to help clarify ownership of branded livestock. Applications for new brands are compared to over 50,000 existing brands to ensure that they are “distinguishable with reasonable certainty” from all other brands, per 81-3-103 MCA. This is a meticulous, specialized process that utilizes data from thousands of Montana livestock inspections. Even if a brand is not recorded, it may be too similar to an existing brand to be issued.

APPLICATION PROCESSING:

APPLICATIONS CANNOT BE PROCESSED IN-PERSON. THEY MAY BE MAILED IN OR DROPPED OFF FOR PROCESSING.

Applicants are encouraged to include multiple choices, listed in preferential order on their application. The conflict check is performed beginning with the first choice; the first brand that passes the conflict check will be issued to you. Once issued, the brand is yours until the next rerecord (2021), at which point you may choose to either renew it, or let it expire.

If none of your choices pass the conflict check, you will receive a letter with two options: 1) submit a W-9 form to receive half (\$100) of your application fee back, or 2) submit additional choices to be checked for conflict. If MDOL receives no response for six months following the date of this letter, your application is nullified and no fees will be reimbursed.

SELECTION OF BRANDS

Acceptable Brand Characters

The following characters are the **only** characters that will be issued in new brands:

- i. A, B, C, D, E, F, H, J, K, L, M, N, O, P, R, S, T, U, V, W, X, Y, Z,
- ii. 2, 3, 4, 5, 6, 7, 8, 9
- iii. Box, Diamond, Heart, Triangle
- iv. bar, slash, quarter circle (only in the formats shown below)

Acceptable Brand Formats:

- The brand formats shown (right) are the **ONLY** acceptable brand formats. The ‘H’ and ‘B’ in ~~example brands (right)~~ may be replaced with any of the Acceptable Brand Characters listed in i, ii, or iii above .
- Individual characters may be rotated 90* either direction (Lazy Orientation)

BRAND OWNERSHIP TYPES

Sole Owner: one individual person* or business** is listed as the only owner of the brand.

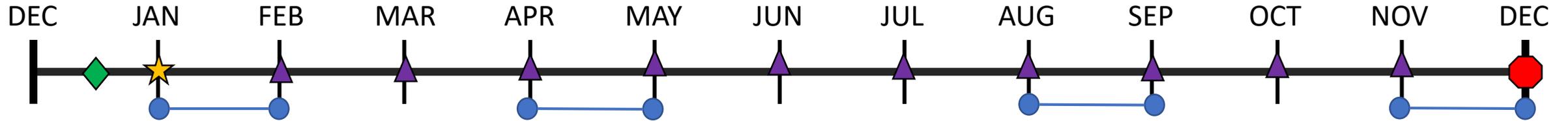
Joint Tenancy: multiple individuals* listed as owners; in the event of the death of one owner, the decedent’s interest passes to the surviving owner(s); ANY owner may sign a bill of sale to sell branded livestock.

Tenants in Common: multiple individuals* listed as owners; in the event of the death of one owner, the decedent’s interest passes to the heir(s) of the decedent; ALL owners must sign a bill of sale to sell branded livestock.

**Individuals must use their full, legal name as it appears on a driver’s license or birth certificate.*

*** When recording a brand to a corporation, partnership, or LLC, the entity MUST be registered with Montana Secretary of State (sos.mt.gov). Bill of sale signers must be listed on the application to designate who can sell branded livestock.*

Marketing/Communication



Purpose: To inform, remind, and encourage producers to re-record their brands during 2021

Legend

-  = Re-record packets sent
-  = Re-record period begins
-  = Re-record period ends
-  = Paid Marketing period
-  = Email reminders

Method	Vendor	Description	Period (# of Months)
TV	Northern Ag Network	30 sec ad 8 x a month	4
Radio	Northern Ag Network	30 sec ad 15 x a month	4
Website	Northern Ag Network	Banner ad	4
Newspaper	Multiple	Reminder ads	2
Email Reminder	DOL	No-reply email push	12
Website Update	DOL	Update website, emphasis on re-record	12
Direct Mail	DOL	Re-record packets	1

2021 Brands Rerecord System Changes

<p>SCOPE:</p> <p>The following work items have been identified as needed in anticipation to the 2021 Brands Rerecord:</p> <ul style="list-style-type: none"> Update AXIOM's Brand development environment. Activity Report by Certificate Number Split official report by major character Update Certificate for 2031 expiration date Owner Search to search both mailing and physical address. New report to tally active recorded certificates. New report of active liens / brands by certificate number, same format as activity report. Lien termination report needs brand owner and lender. Remove popup check when new owner is added. Remove SSN/EIN field. Add 2nd phone number field. Assist with printing inactive brands list (later 2021). 	<p>DELIVERABLES:</p> <ol style="list-style-type: none"> 1. An updated Brands application with the requested enhancements listed in the scope. <p>RISKS:</p> <ol style="list-style-type: none"> 1. VPN connection issues may delay final delivery and report execution. 														
<p>ASSUMPTIONS:</p> <ol style="list-style-type: none"> 1. The activity report will have display location for up to 3 species: Cattle, Horse and Sheep/Other. 2. No new fields are to be added except for the new phone number field which will be added to the Oracle DB and the field DBs. 3. SSN / EIN will be blanked out in the Oracle DB and propagated to the field DBs. 	<p>HOURS, COST & TIMELINE:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Optimistic Hours</td> <td style="text-align: right;">161.00 <-</td> </tr> <tr> <td>Typical Hours</td> <td style="text-align: right;">246.00 <-</td> </tr> <tr> <td>Pessimistic Hours</td> <td style="text-align: right;">367.00 <-</td> </tr> <tr> <td>3-Point Estimated Hours</td> <td style="text-align: right;">252.00 (*)</td> </tr> <tr> <td>AXIOM Hourly Rate</td> <td style="text-align: right;">\$ 109.00</td> </tr> <tr> <td>Estimated Cost</td> <td style="text-align: right;">\$ 27,468.00 (*)</td> </tr> <tr> <td>Pessimistic Cost</td> <td style="text-align: right;">\$ 40,003.00</td> </tr> </table> <p>This project will take 3-4 months to complete once an agreed upon start date is established.</p> <p><i>(*) The 3-Point estimate reflects a likely scenario for the implementation of this project, <u>not</u> a fixed price amount.</i></p>	Optimistic Hours	161.00 <-	Typical Hours	246.00 <-	Pessimistic Hours	367.00 <-	3-Point Estimated Hours	252.00 (*)	AXIOM Hourly Rate	\$ 109.00	Estimated Cost	\$ 27,468.00 (*)	Pessimistic Cost	\$ 40,003.00
Optimistic Hours	161.00 <-														
Typical Hours	246.00 <-														
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3-Point Estimated Hours	252.00 (*)														
AXIOM Hourly Rate	\$ 109.00														
Estimated Cost	\$ 27,468.00 (*)														
Pessimistic Cost	\$ 40,003.00														

AXIOM: Marc Dousset
Date: 07/03/2020

Client: DOL - Dan Olson
Date: 07/03/2020

Authorization:
Date:

Itemized Scope:

	Optimistic	Typical	Pessimistic	3 Point
Update AXIOM's Brand development environment.	25.7	36.6	53.4	37.58
Activity Report by Certificate Number	29.05	41.30	53.80	41.34
Split official report by major character	14.00	24.40	42.00	25.60
Update Certificate for 2031 expiration date	8.05	13.70	22.60	14.24
Owner Search to search both mailing and physical address	6.85	11.30	17.80	11.64
New report to tally active recorded certificates	17.05	24.50	34.60	24.94
New report of active liens / brands by certificate number, same format as activity report	6.85	11.30	17.80	11.64
Lien termination report needs brand owner and lender	9.85	14.90	22.60	15.34
Remove popup check when new owner is added	3.55	7.10	11.80	7.29
Remove SSN/EIN field	9.25	13.70	20.20	14.04
Add 2nd phone number field	18.25	26.90	39.40	27.54
Assist with printing inactive brands list (later 2021)	12.55	20.30	31.00	20.79
TOTAL	161	246	367	252.00

	July		Aug		Sep		Oct		Nov		Dec		Jan	
	FY19	FY20	FY19	FY20	FY19	FY20	FY19	FY20	FY19	FY20	FY19	FY20	FY19	FY20
Dillon	641	486	163	618	320	881	3320	4112	1798	4072	4878	3368	2390	2945
BLS	2665	2168	2090	1834	6724	6167	19544	23626	25588	24769	15990	20280	13442	16006
Chinook	180	242	253	167	856	1487	2557	2362	3203	3341	1549	2281	2361	2527
Glendive	484	413	1374	1532	908	1106	4327	3243	8349	9454	2439	5065	2710	3186
Glasgow	449	625	855	679	2625	2637	5011	7274	13201	8623	5286	8711	4294	4794
Three Forks	410	465	676	692	1794	1777	7084	5296	6486	7885	4631	4112	3357	3536
Lewistown	1097	858	1454	1306	1796	1820	7894	5416	5935	5422	3107	4005	3446	4848
Miles City	1286	1209	1391	2016	2882	4364	16499	14419	15035	18105	9549	12757	7546	10156
Ranmsay	641	680	754	849	4672	5774	9994	8900	9813	13473	5523	6380	6839	7461
Missoula	390	296	449	451	2605	1587	3167	3710	4562	3061	857	1981	1468	1271
PAYS	1009	1550	2303	2220	3670	3085	25560	19477	21955	24432	16568	16171	9442	9035
Great Falls	637	724	1178	1562	2107	1652	16377	12790	11338	17624	5661	6310	6345	7557
Sidney	453	420	379	168	1037	1247	9480	7026	12939	14855	7897	11647	4601	5469
Total	10342	10136	13319	14094	31996	33584	130814	117651	140202	155116	83935	103068	68241	78791

Feb		Mar		Apr		May		June		Total	
FY19	FY20	FY19	FY20								
690	712	1593	927	524	447	2073	1051	559	1215	18949	20834
4429	6881	8565	5068	5766	10201	11641	6548	5562	4405	122006	127953
524	1074	1408	662	1180	982	1263	1478	733	1659	16067	18262
2289	2138	2431	1044	2456	1136	1990	3182	1773	1889	31530	33388
2852	4634	3218	2929	2468	2541	2664	3070	2697	3358	45620	49875
760	2083	2766	1929	3746	1561	1791	2585	1798	1551	35299	33472
501	897	2668	1624	3752	1844	2270	2080	2064	1647	35984	31767
3250	5711	6590	6155	6507	4703	3761	4270	4828	6142	79124	90007
2017	2569	3482	2602	5994	1791	3637	3525	1844	2292	55210	56296
571	1125	1402	614	1350	941	1563	761	739	669	19123	16467
11550	12427	10977	7308	9354	6008	8460	5704	5069	4817	125917	112234
2219	3267	3337	1290	3915	3084	3999	2924	2253	2015	59366	60799
3595	5687	5266	4289	5722	2597	1705	3136	1535	2098	54609	58639
35247	49205	53703	36441	52734	37836	46817	40314	31454	33757	698804	709993

STATE OF MONTANA
DEPARTMENT OF JUSTICE
AGENCY LEGAL SERVICES BUREAU

Tim Fox
Attorney General



1712 Ninth Avenue
P.O. Box 201440
Helena, MT 59620-1440

To: Mike Honeycutt, Executive Officer, Montana Department of Livestock
From: Rob Stutz, Assistant Attorney General, Montana Department of Justice
Date: July 22, 2020
Re: Use of per capita fee for construction of a new veterinary diagnostic laboratory

Issue: May the Department of Livestock use per capita fees for construction of a new veterinary diagnostic laboratory?

Response: Yes, the Department of Livestock may use per capita fees for construction of a new veterinary diagnostic laboratory.

Opinion: At the request of the Board of Livestock, this memo formalizes my opinion on this issue that previously was sent via e-mail on May 28, 2020.

In my opinion, the Department of Livestock may use per capita fees to pay for the construction of a new veterinary diagnostic laboratory. Using per capita fees to pay for the construction of a new lab is consistent with both the purpose of the per capita fee, as provided in [§ 15-24-921, MCA](#) (“to help pay the salaries and all expenses connected with the enforcement of the livestock laws of the state”), and the powers of the Department of Livestock, as provided in [§ 81-2-102, MCA](#) (“may establish and maintain a laboratory”).

Another key consideration for my opinion was provided by the [Legislative Audit Division’s May 2016 report on its performance audit of the lab](#). That report appears to encourage stable funding from per capita fees for the construction of a new lab. For example, the report summary states:

The Department of Livestock’s Veterinary Diagnostic Laboratory plays an important role in protecting both animal and human health. The department needs to improve its processes for determining the costs associated with the lab’s tests, as well as for determining the fees the lab charges for its tests. A consistent contribution from per capita funds would help the department in preparing the lab’s budget. The Montana State University building that the lab occupies is at the end of its useful life, and the department needs to be proactive in developing a specific plan for finding new space for the lab.

Report p. S-1 (PDF p. 9) (emphasis added). Throughout the report the need for funding stability for the lab, including the use of per capita fees as a central source of the lab’s funding, is emphasized by the Legislative Audit Division. Importantly, nowhere does the Legislative Audit Division express concern about the use of per capita fees for lab expenses, as they did in a separate 2016 audit report about other uses of per capita fees.



Board of Livestock Meeting

Agenda Request Form

From: Gary Hamel	Division/Program: Meat and Poultry Inspection	Meeting Date: July 22, 2020
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Agenda Item: Administrative Rules - Recall Rule

Recall Rule

The Meat and Poultry Inspection Bureau is received direction from the Board during the June 2020 meeting regarding language in the recall rule. The changes suggested by the Board were made and it is back before you for your consideration.

The new rule would formalize the recall process that was drafted and adopted by the department following a series of public meetings with the meat and poultry industry. This rule does not create a new recall process; it puts into administrative rule an existing process that has been published and followed by the department for the last two years

Recommendation:

Time needed: 30 min	Attachments:	Yes X	No	Board vote required?	Yes X	No
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required	Yes	No
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Agenda Item:

Background Info:

BEFORE THE DEPARTMENT OF LIVESTOCK
OF THE STATE OF MONTANA

In the matter of the adoption of NEW) NOTICE OF PROPOSED
RULE I pertaining to recalls) ADOPTION
)
) NO PUBLIC HEARING
) CONTEMPLATED

TO: All Concerned Persons

1. The Department of Livestock proposes to adopt the above-stated new rule.

2. The Department of Livestock will make reasonable accommodations for persons with disabilities who wish to participate in the rulemaking process or need an alternative accessible format of this notice. If you require an accommodation, contact the Department of Livestock no later than 5:00 p.m. on xxx 2020, to advise us of the nature of the accommodation that you need. Please contact the Department of Livestock, 301 N. Roberts St., Room 308, P.O. Box 202001, Helena, MT 59620-2001; telephone: (406) 444-9321; TTD number: (800) 253-4091; fax: (406) 444-1929; e-mail: MDOLcomments@mt.gov.

3. The rule as proposed to be adopted provides as follows:

NEW RULE I RECALLS (1) A recall is an establishment's voluntary action to remove product from commerce to protect the public from consuming adulterated or misbranded products.

(2) Each establishment inspected by the department must have a recall plan ~~that will be it must~~ implemented ed whenever ~~it~~ the establishment suspects that it has produced and put into commerce adulterated or misbranded product.

(3) Recalls are initiated by the manufacturer or distributor of the meat or poultry. These establishments must notify the department within 24 hours of the establishment's decision to conduct a recall.

(4) The department will coordinate with the establishment initiating the recall to ensure the product has been properly identified and removed from commerce.

(5) If the department has reason to believe adulterated or misbranded product has entered commerce and no recall has been initiated, or if an establishment requests assistance determining whether a recall is necessary, the department will:

(a) Conduct a preliminary investigation, which may include some or all of the following steps:

(i) Contacting the manufacturer of the food for more information;

(ii) Interviewing consumers who allegedly became ill or injured from eating the suspect food;

(iii) Collecting and analyzing food samples;

(iv) Collecting and verifying information about the suspected food;

- (v) Discussing the situation with departmental field inspection and compliance personnel;
- (vi) Contacting State and local health departments; and
- (vii) Documenting a chronology of events; and
- (b) Convene a recall committee using the following process:
 - (i) The recall committee will review available information and make a consensus recommendation about the need for a recall; and
 - (ii) The recall committee will consist of five to seven members representing the following types of individuals:
 - (A) Meat science specialist, who may be retained from an appropriate entity outside of the department;
 - (B) Microbiologist, who may be retained from an appropriate entity outside of the department;
 - (C) Board of Livestock member or the department's Executive Officer;
 - (D) The department's Animal Health and Food Safety Division Administrator or chief meat inspector; and
 - (E) Meat and Poultry Inspection Bureau Enforcement, Investigations, and Analysis Officer or equivalent; and
 - (iii) If the recall committee recommends a product recall, the committee will prepare a report to be sent to the establishment confirming the evaluation of the hazard, the scope of the recall, the area of distribution, and the department's understanding of the establishment's recall strategy.
- (6) After the committee recommends a recall, the establishment has 48 hours to declare its intent to accept or deny the recommendation in writing to the department's chief meat inspector.
- (7) If an establishment refuses to recall a product following the recommendation of the committee, the department may notify the public of the refusal to conduct a recall and may detain or retain affected products.
- (8) The department will notify the public of any recall or detention of state inspected meat and poultry food products and conduct effectiveness checks.
- (9) If a recall is not recommended because no affected products remain in commerce but a potential health risk to consumers exists from products that may still be in the consumers' possession or from products which are unaccounted for, the department may notify the public of that risk through a public health alert.
- (10) All public notifications from the department concerning recalled products, products that an establishment chooses not to recall, and products that are not subject to recall but that may pose a potential health risk will include the name of the producing establishment, the official establishment number, the name of the product, and any other available identifying information such as lot numbers, production dates, or use-by dates.

AUTH: 81-2-102, 81-9-220, MCA

IMP: 81-9-220, 81-9-226, 81-9-234, MCA

REASON: The Department of Livestock is proposing this new rule to formalize the recall process that was drafted and adopted by the department following a series of public meetings with the meat and poultry industry. The industry encouraged the

MAR Notice No. 32-18-293

department to implement a more rigorous formal and transparent recall process, and this rule is the outcome of that recommendation. This rule does not create a new recall process; it puts into administrative rule an existing process that has been published and followed by the department for the last two years.

4. Concerned persons may submit their data, views, or arguments either orally or in writing concerning the proposed action to the Executive Officer, Department of Livestock, 301 N. Roberts St., Room 308, P.O. Box 202001, Helena, MT 59620-2001, by faxing to (406) 444-1929, or by e-mailing to MDOLcomments@mt.gov to be received no later than 5:00 p.m., xxx, 2020.

5. If persons who are directly affected by the proposed action wish to express their data, views, or arguments orally or in writing at a public hearing, they must make a written request for a hearing and submit this request along with any written comments to the above address no later than 5:00 p.m., xxx 2020.

6. If the department receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the businesses directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a public hearing will be held at a later date. Notice of the public hearing will be published in the Montana Administrative Register. Ten percent of those directly affected has been determined to be 4 persons based on there are currently 37 businesses that will be impacted by this rule.

7. The department maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this agency. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in #4 above or may be made by completing a request form at any rules hearing held by the department.

8. The bill sponsor contact requirements of 2-4-302, MCA, do not apply.

9. With regard to the requirements of 2-4-111, MCA, the department has determined that the adoption of the above-referenced rule will not significantly and directly impact small businesses.

BY: /s/ Michael S. Honeycutt
Michael S. Honeycutt
Executive Director
Board of Livestock
Department of Livestock
Certified to the Secretary of State June xx, 2020.

BY: /s/ Cinda Young-Eichenfels
Cinda Young-Eichenfels
Rule Reviewer

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- (b) Convene a recall committee using the following process:
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 - (A) Meat science specialist, who may be retained from an appropriate entity outside of the department;
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- (8) The department will notify the public of any recall or detention of state inspected meat and poultry food products and conduct effectiveness checks.
- (9) If a recall is not recommended because no affected products remain in commerce but a potential health risk to consumers exists from products that may still be in the consumers' possession or from products which are unaccounted for, the department may notify the public of that risk through a public health alert.
- (10) All public notifications from the department concerning recalled products, products that an establishment chooses not to recall, and products that are not subject to recall but that may pose a potential health risk will include the name of the producing establishment, the official establishment number, the name of the product, and any other available identifying information such as lot numbers, production dates, or use-by dates.

AUTH: 81-2-102, 81-9-220, MCA

IMP: 81-9-220, 81-9-226, 81-9-234, MCA

REASON: The Department of Livestock is proposing this new rule to formalize the recall process that was drafted and adopted by the department following a series of public meetings with the meat and poultry industry. The industry encouraged the

department to implement a more formal and transparent recall process, and this rule is the outcome of that recommendation. This rule does not create a new recall process; it puts into administrative rule an existing process that has been published and followed by the department for the last two years.

4. Concerned persons may submit their data, views, or arguments either orally or in writing concerning the proposed action to the Executive Officer, Department of Livestock, 301 N. Roberts St., Room 308, P.O. Box 202001, Helena, MT 59620-2001, by faxing to (406) 444-1929, or by e-mailing to MDOLcomments@mt.gov to be received no later than 5:00 p.m., xxx, 2020.

5. If persons who are directly affected by the proposed action wish to express their data, views, or arguments orally or in writing at a public hearing, they must make a written request for a hearing and submit this request along with any written comments to the above address no later than 5:00 p.m., xxx 2020.

6. If the department receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the businesses directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a public hearing will be held at a later date. Notice of the public hearing will be published in the Montana Administrative Register. Ten percent of those directly affected has been determined to be 4 persons based on there are currently 37 businesses that will be impacted by this rule.

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8. The bill sponsor contact requirements of 2-4-302, MCA, do not apply.

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BY: /s/ Michael S. Honeycutt
Michael S. Honeycutt
Executive Director
Board of Livestock
Department of Livestock
Certified to the Secretary of State June xx, 2020.

BY: /s/ Cinda Young-Eichenfels
Cinda Young-Eichenfels
Rule Reviewer



Board of Livestock Meeting

Agenda Request Form

From: Tahnee Szymanski, DVM	Division/Program: Animal Health Bureau	Meeting Date: July 22, 2020
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Agenda Item: Proposed Rule Change 32.3.219 Special Requirements for Swine

Background Info: Montana ARM currently requires swine to be inspected within 10 days of importation into Montana. The federal standard for the issuance of certificates of veterinary inspection is inspection within 10 days of certificate issuance and inspection within 30 days of movement, which is applied across all neighboring states and several midwestern states with large swine populations. MT would like to change our import rule to be consistent with the federal standard and other states. The rule requiring inspection within 10 days of shipment frequently causes a need for a second inspection of animals. AHB staff researched state and federal laws to find supporting language for the use of 10 days and are unable to explain the origin or intent of the rule.

32.3.219 SPECIAL REQUIREMENTS FOR SWINE (1) Swine may enter the state of Montana provided they are transported or moved in conformity with ARM 32.3.201 through 32.3.211 and Title 9 CFR part 85 and are accompanied by an official health certificate of the state of origin issued by an accredited veterinarian attesting that:

- (a) the swine have been inspected within ~~ten~~ thirty days of the date of shipment; and
- (b) the swine are free from evidence of any infectious, contagious or communicable disease, or known exposure thereto; and
- (c) each swine is identified by eartag, tattoo, or any permanent identification and such identification is recorded on the health certificate, if required, or permit application;
- (d) the swine have not been fed raw garbage; and
- (e) the swine originate from a state free of any USDA quarantine for any swine disease.

(2) With regards to Brucellosis all breeding swine four months of age and over must:

- (a) be from a validated Brucellosis free swine herd or from a validated Brucellosis free state, or
- (b) enter by permit only after a negative result to a Brucellosis test performed not more than 30 days prior to entry, as evidenced by an official brucellosis test result form.

No Pseudorabies vaccinated swine will be permitted. The state veterinarian may impose a retest on swine originating from states with a stage four (surveillance) or less as classified in Title 9 CFR part 85.

(History: 81-2-102, ~~81-20-101~~, ~~81-2-707~~ MCA; IMP, 81-2-102, ~~81-20-101~~, ~~81-2-703~~ MCA; Eff. 12/31/72; AMD, Eff. 11/4/75; AMD, Eff. 6/5/76; AMD, Eff. 5/5/77; AMD, 1977 MAR p. 962, Eff. 11/26/77; EMERG, AMD, 1/20/78; AMD, 1978 MAR p. 579, Eff. 4/25/78; AMD, 1978 MAR p. 1179, Eff. 8/11/78; AMD, 1979 MAR p. 844, Eff. 8/17/79; AMD, 1980 MAR p. 1713, Eff. 6/27/80; AMD, 1987 MAR p. 1994, Eff. 10/30/87; AMD, 1991 MAR p. 1145, Eff. 7/12/91; AMD, 1996 MAR p. 2300, Eff. 8/23/96.)

Recommendation: Approve proposed changes for initiation of rulemaking process with SOS.

Time needed: 5 minutes	Attachments:	<u>Yes</u>		Board vote required?	<u>Yes</u>	
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Agenda Item: NAEBA Request Regarding Interstate Brucellosis Testing Requirements

Background Info: Montana ARM currently requires all sexually intact alternative livestock six months of age and older to either test-negative for brucellosis within 30 days prior to importation or originate from a brucellosis certified free herd. The proposed changes would elimination the interstate Brucellosis testing requirements for interstate movement of farmed Cervidae, outside of the Greater Yellowstone Area (GYA). As background, at the 2017 USAHA Annual Meeting, a resolution was passed supporting the elimination of this requirement.

32.3.221 SPECIAL REQUIREMENTS FOR ALTERNATIVE LIVESTOCK

- (1) All sexually intact alternative livestock six months of age and older imported into Montana **from states with a Designated Surveillance Area for brucellosis** must be either test-negative for brucellosis within 30 days prior to importation or originate from a brucellosis certified free herd.
 - (a) The brucellosis test must be a type approved by the state veterinarian.
 - (2) Noncervid alternative livestock require a negative tuberculosis test on all animals two months of age and older within 60 days prior to importation.
 - (3) All cervids two months of age and older require one of the following:
 - (a) one negative approved tuberculosis test on all sexually intact animals within 90 days prior to importation and part of a whole herd test within the last 12 months; or
 - (b) one negative approved tuberculosis test on all sexually intact animals within 90 days prior to importation and must originate directly from an accredited tuberculosis free herd.
 - (4) Animals less than two months of age must be quarantined for testing between two and four months of age.
 - (5) Tuberculosis tests must be a type approved by the state veterinarian.
 - (6) All test results, including herd accreditation numbers and dates of herd tests if applicable, shall be recorded on or attached to all copies of the animal's health certificate.

(History: 81-2-102, 81-2-103, 81-2-707, MCA; IMP, 81-2-102, 81-2-103, 81-2-703, 81-2-707, MCA; NEW, 1982 MAR p. 605, Eff. 3/26/82; AMD, 1996 MAR p. 2300, Eff. 8/23/96; AMD, 2012 MAR p. 1262, Eff. 6/22/12; AMD, 2014 MAR p. 2955, Eff. 12/12/14; AMD, 2016 MAR p. 889, Eff. 5/21/16.)

Recommendation: Accept proposed changes.

Time needed: 10 minutes	Attachments:	<u>Yes</u>	Board vote required:	<u>Yes</u>
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Agenda Item: Request to Hire Animal Health License Permit Technician

Background Info:

This position will be vacated on August 7th as the person who currently holds the position has elected to return to schooling. This position is responsible for answering customer calls for the import/export office, issuing import permits, creating, and managing online services, reviewing health and brucellosis vaccination certificates for compliance, and following up with veterinarians to resolve compliance issues. The Animal Health Bureau is requesting to fill this vacancy.

In FY 2019, the Animal Health Division issued 15,285 import permits for 156,401 cattle and 28,672 horses entering Montana.

Consequences of not filling this position:

- 1. Increased hold times for veterinarians and their staff calling the permit line
- 2. Possible reduced compliance with animal health requirements
- 3. Increased use and costs of the 24/7 after hours service

4. Increased phone duties for other staff which would take them away from their projects which currently include the alternative livestock program, rule review, DSA compliance, traceability and data entry.

Recommendation: Board Approval to Fill

Time needed: 5 minutes	Attachments:	NO		Board vote required	YES	
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Agenda Item:

Recommendation:

Time needed:	Attachments:			Board vote required:		
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Montana Swine Import Data

YEAR	# OF MOVEMENTS	# OF ANIMALS	PURPOSE - BREEDING (MOVEMENTS/ ANIMALS)	PURPOSE - SALE	PURPOSE - FEEDING	PURPOSE - PET	PURPOSE - SHOW	PURPOSE - OTHER
2018								
CANADA	268	10,842	160/6,575	93/3,887	14/202	1/1	0	2/173
DOMESTIC	229	4,805	60/3,645	103/636	3/5	1/1	43/316	21/76
TOTAL	497	15,647	220/10,220	296/4,523	17/207	1/1	43/316	23/249
2019								
CANADA	302	9,314	195/6,615	98/2,536	10/107	0	0	1/56
DOMESTIC	237	6,001	65/ 4,457	79/ 899	16/232	0	44/72	34/331
TOTAL	539	15,315	260/11,072	177/3,435	26/ 339	0	44/72	35/387
2020 YTD (JUNE 31, 2020)								
CANADA	128	4,622	50/1,733	80/2,888	0	0	0	0
DOMESTIC	112	4,798	26/2,213	48/670	19/1,372	0	12/12	10/531
TOTAL	240	9,420	76/3,946	128/3,558	19/1,372	0	12/12	10/531

Montana Swine Export Data

YEAR	EXPORT	IMPORT
2018*	198,327	15,647
2019	398,584	15,315
2020 YTD (JUNE 31, 2020)	234,125	9,420

Swine Diseases of Concern

DISEASE	INCUBATION PERIOD	
Porcine Reproductive and Respiratory Syndrome Virus (PRRS)	3-10 days	Present in US
Influenza A virus	1-3 days	Present in US
Coronaviruses (PED, TGE, Delta)	1-3 days	Present in US
Seneca A Virus/Seneca Valley Virus	3-7 days	Present in US
African Swine Fever	4-19 days	Foreign Animal Disease
Classical Swine Fever	2-15 days	Foreign Animal Disease
Foot and Mouth Disease	Usually 2 days	Foreign Animal Disease
Swine Vesicular Disease	2-7 days	Foreign Animal Disease
Pseudorabies (Aujeszky's Disease)	2-6 days	Eradicated in the US



April 29, 2020

Dr. Marty Zaluski
State Veterinarian
Montana Department of Livestock
301 N. Roberts St.
Helena, MT 59620

Dr. Zakuski,

On behalf of the North American Elk Breeders Association, we respectfully request the Montana Board of Livestock to consider the elimination of interstate Brucellosis testing requirements for farmed Cervidae that enter the state.

In 2017, the United States Animal Health Association (USAHA) adopted a resolution urging state animal health officials to eliminate interstate Brucellosis testing requirements for cervids that originate outside the Greater Yellowstone Area (GYA). The request was thoroughly vetted by state animal health officials and ultimately unanimously approved by the USAHA membership at the 2017 conference.

No farmed cervid outside the GYA has been found to be infected with Brucellosis in the last twenty years. By carving out the GYA, our industry believes this change will not pose a risk to states.

Since Brucellosis interstate testing requirements are currently regulated by state agencies, our industry is concurrently requesting states to independently make the change. In response, the Colorado Department of Agriculture, Idaho State Department of Agriculture, Indiana Board of Animal Health, Minnesota Board of Animal Health, Oklahoma Department of Agriculture, South Dakota Animal Industry Board, Tennessee Department of Agriculture and the Texas Animal Health Commission have officially dropped their state's brucellosis import requirement. Several additional states have the repeal in progress by amending their administrative rules.

USDA APHIS has told the cervid industry the proposed federal rule for Brucellosis is now off the table with a new working group developing a new proposal. In an effort to be forward thinking, the USAHA resolution informs APHIS of the change for if, and when, a rule is ever republished.

Our industry has submitted a request to Dr. Jim Logan, who chairs the National Assembly's work group of the Brucellosis side of the proposed rule, to not have a Brucellosis federal rule for cervids. According to subsequent communication with USDA APHIS, it appears our request will be granted and there will not be a cervid component in the new federal rule, thus leaving this a state issue.

We also note that in May 2017, USDA APHIS provided a report on Brucellosis testing for farmed cervids between FY 2014- 2016 and concluded the current testing is "sufficient to detect 1.1 infected animals per 10,000 farmed cervid in population tested." The state animal health officials at USAHA agreed the data speaks for itself.

On behalf of our members that reside in Montana, we sincerely appreciate your consideration. This change would greatly reduce veterinarian expenses for our members as well as stress and potential injury to animals. Our association can provide any testimony needed throughout the rule making process, including remarks during the Board of Livestock meeting.

Respectfully,

Travis Lowe
Executive Director
North American Elk Breeders Association
tlowe@naelk.org



Board of Livestock Meeting

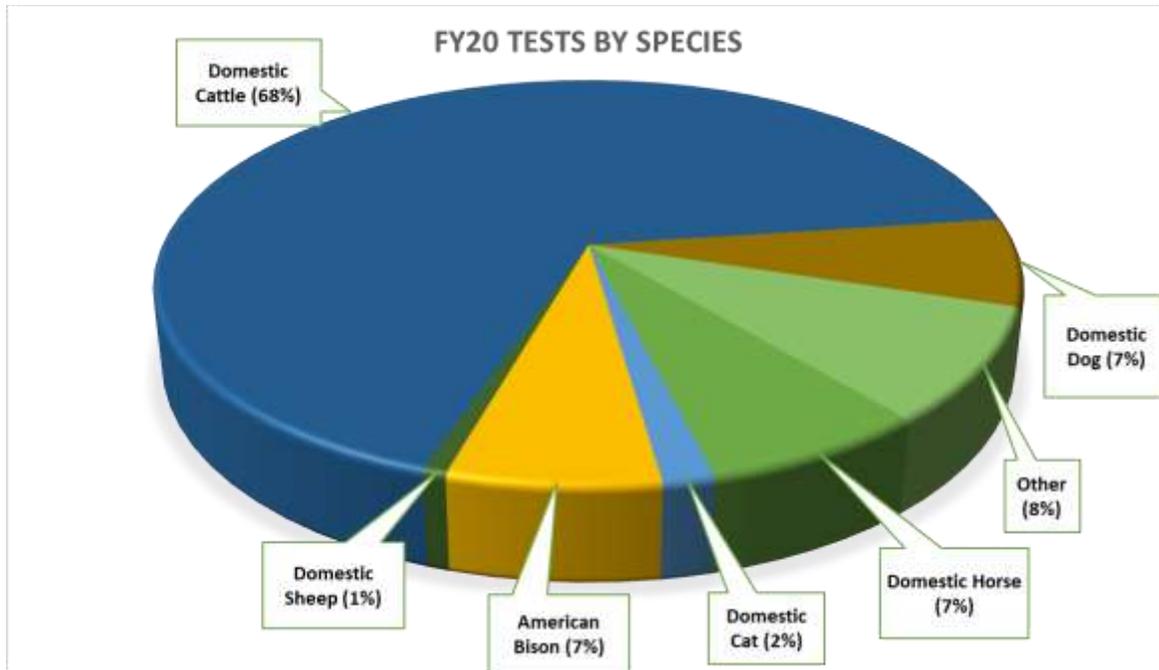
Agenda Request Form

From: Gregory Juda	Division/Program: MVDL	Meeting Date: 7/22/2020
<u>Agenda Item: Request to backfill two lab technician vacancies</u>		
Background Info: The MVDL is requesting to backfill two lab technician staff openings in Molecular Diagnostics (7/17) and Virology (8/12) due to staff departures for retirement and graduate school, respectively.		
Recommendation: BOL approval to hire positions		
Time needed: 5 minutes	Attachments:	Yes No X Board vote required Yes X No
<u>Agenda Item: MVDL FY2020 testing demographics summary</u>		
Background Info: BOL chairman requested a summary of MVDL FY20 test number data by species. A summary of those data has been prepared.		
Recommendation: N/A		
Time needed: 5 minutes	Attachments:	Yes X No Board vote required: Yes No X
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No

MVDL FY20 Testing Demographics Summary

Prepared by: Gregory Juda, Director

Date: 7/14/2020



Species	Test Income	% Income	Case Numbers	Test Numbers	% Tests
Domestic Horse	\$ 104,085.76	9.79	6,564	13,815	7.20
Domestic Dog	\$ 184,417.26	17.34	3,962	13,444	7.00
Domestic Cattle (Bos taurus)	\$ 428,235.32	40.27	3,811	129,930	67.67
Domestic Cat	\$ 41,126.96	3.87	897	3,169	1.65
American Bison	\$ 34,210.44	3.22	212	12,887	6.71
Bat	\$ 7,191.25	0.68	198	399	0.21
Domestic Sheep	\$ 11,164.97	1.05	142	1,417	0.74
Goats	\$ 8,863.58	0.83	109	912	0.48
Rodents	\$ 1,741.66	0.16	29	127	0.07
Environmental	\$ 479.50	0.05	3	21	0.01
Deer	\$ 32,505.16	3.06	110	4,464	2.33
Domestic Pig	\$ 1,567.14	0.15	146	562	0.29
Bears	\$ 2,890.27	0.27	24	164	0.09
Weasels, Mink, Martens, Skunks	\$ 471.00	0.04	11	27	0.01
American bighorn sheep	\$ 3,731.50	0.35	7	433	0.23
Birds	\$ 10,621.87	1.00	45	1,181	0.62
Yak	\$ 59.00	0.01	14	59	0.03
Reptilia	\$ 35.55	0.00	2	4	0.00
Other	\$ 190,086.40	17.87	561	8,977	4.68
Report Totals	\$ 1,063,484.59		16,847	191,992	



Board of Livestock Meeting

Agenda Request Form

From: Brian Simonson		Division/Program: Centralized Services			Meeting Date: 7/22/2020		
<u>Agenda Item:</u> HB10 Update/Report							
Background Info: As requested a report on the current status for the HB10 IT project.							
Recommendation: n/a							
Time needed: 20 min	Attachments:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Board vote required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
<u>Agenda Item:</u> Predator control aerial hunting allocations							
Background Info: Report the Counties' and Wildlife Service's allocations per 81-7-102 MCA. The three counties (Carter, Powder River and Richland) have elected not to utilize Wildlife Services to perform predator control, therefore a portion of the predator control fund is paid directly to these three counties.							
Recommendation: n/a							
Time needed: 10 min	Attachments:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Board vote required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
<u>Agenda Item:</u> June 30, 2020 State Special Revenue Report							
Background Info: Report for year end comparisons of state special revenues.							
Recommendation: n/a							
Time needed: 10 min	Attachments:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Board vote required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
<u>Agenda Item:</u> FY21 Budget Comparison Report							
Background Info: Department level FY21 budget report comparing overall budgeted expenses and funds to last year's budget and expected actuals.							
Recommendation: n/a							
Time needed: 15 min	Attachments:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Board vote required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	

IT Report on HB10 current status and plans

The end goal to this project is and has been to minimize the systems within MDOL and provide an efficient, secure and hopefully cost-effective solution for the Department and our industry.

History:

Originally when the plan was created for updating specific applications within the Department it was being looked at as a possible full development or a new customized application that would fully integrate all data. The applications were the internal Meat and Poultry application which was written in-house by staff that is very outdated and if something major was to go awry it would not be able to be repaired. The second application was the Milk and Egg application that again was built in-house and functionality is very limited and dated. Lastly, the Laboratory Information Management System (LIMS) was going to be reviewed by having a major overhaul or replacement.

Funding:

For the above-mentioned upgrades, it was loosely estimated at \$1.3 million for the biennium (\$650k per year) which was approved by the Board and ultimately awarded last session. This money was taken out of the Per Capita fees and then transferred to DOA (Dept. of Administration) under HB10 funding. The funding has no expiration date and once any of it is expended it needs to be reported to the Legislative Finance Committee (LFC).

Tasks to date:

Several meetings with vendors along with internal stakeholders were held over several months to gain information of what current and prospective vendors could offer. Along with those meetings, a deeper dive was done into the process that the Department must follow to acquire new applications through Dept. of Administration. These are Request for Information (RFI's), Request for Proposal (RFP), and IT Procurement Request (ITPR). RFP's are a very in-depth document that can take months to create and due to their complexity, there was several meetings and reviews of other state agency and external state RFP's that were examined and require outside consulting to facilitate.

Findings and changes:

During the last few months of conversations with our current vendors it has been identified that the proposed updates have modules that have been written by our current vendors that could be easily implemented into our current systems. Here is the breakdown:

- In the past few months our LIMS system has been updated on the back end to increase efficiency and stability. With a few site visits they have been able to implement a large part of Milk and Egg inspections which in turn will allow Milk Lab staff, Helena staff and Sanitarians in the field to enter in data and report all data in one application. There are a few more items and possibly a site visit that will be needed to be completed before this goes live.
- Our current vendor for USAHerds (Acclaim) has a module that the state of Vermont has been using for Meat Inspection and labeling that could be implemented into our current

system. A meeting was held 7/9/20 with Acclaim and internal MDOL staff to discuss. It looks to have very minimal effort to implement this system into our current system.

With said changes above the financial impact should be less than initially thought which will allow us to pursue other upgrades that will increase efficiency for both internal staff and constituents which will be covered in the next section.

Next steps:

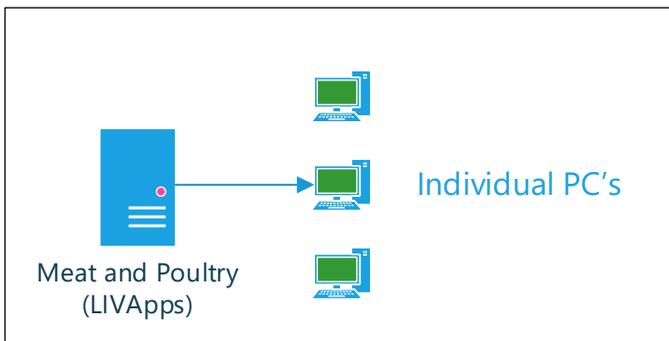
With having our vendors able to provide modules to our current systems, it opened more opportunities to look at with our current vendors. Here is another list of the items we are researching with Vendors:

- Electronic brand inspections which will be able to run on mobile devices through Fort Supply.
- A mobile solution for Brand lookups. Currently our application is only available on Apple devices and cannot be updated with new brand information and the last update was 2016. This was developed in-house prior to any of our current IT staff and no support documentation has been found on this.
- Migration of our current Brand database into Fort Supply. This will not affect the 2021 rerecord year and most of the work will be done in parallel.
- Finalization of the implementation of the Milk Lab/Milk and Egg inspection module
- Currently reviewing a customer relationship management (CRM) solution that would provide a customer interface for internal staff to allow data sharing across all areas of the Department and with appropriate security to information, constituents could look up information in all areas of the Department as well.

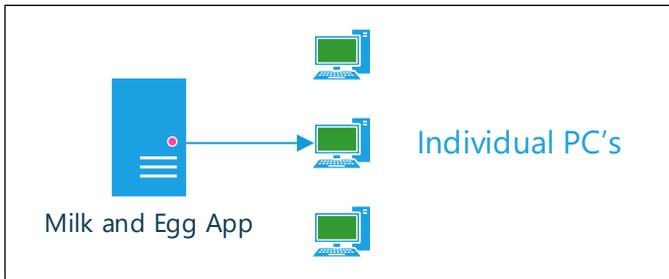
Because the above solutions are all “modules” with our existing applications, RFP’s and RFI’s are not needed as they are considered “Maintenance Contracts”. An ITPR will be required for each but those are a lot more less intense to create. The exception to the above list is the CRM solution which is a completely new addition to the department. Using a specific CRM platform is an Enterprise service offered by the State Information Services Division (SITSD) of Dept. of Administration, therefore there is a list of pre-qualified vendors and no RFI/RFP would be needed as well.

Attached to this is a diagram showing how the systems will be in “modules”. There will be a Lab module, Animal Health module and a Brands module. There will be the CRM module that will tie into these databases to provide the interface for data.

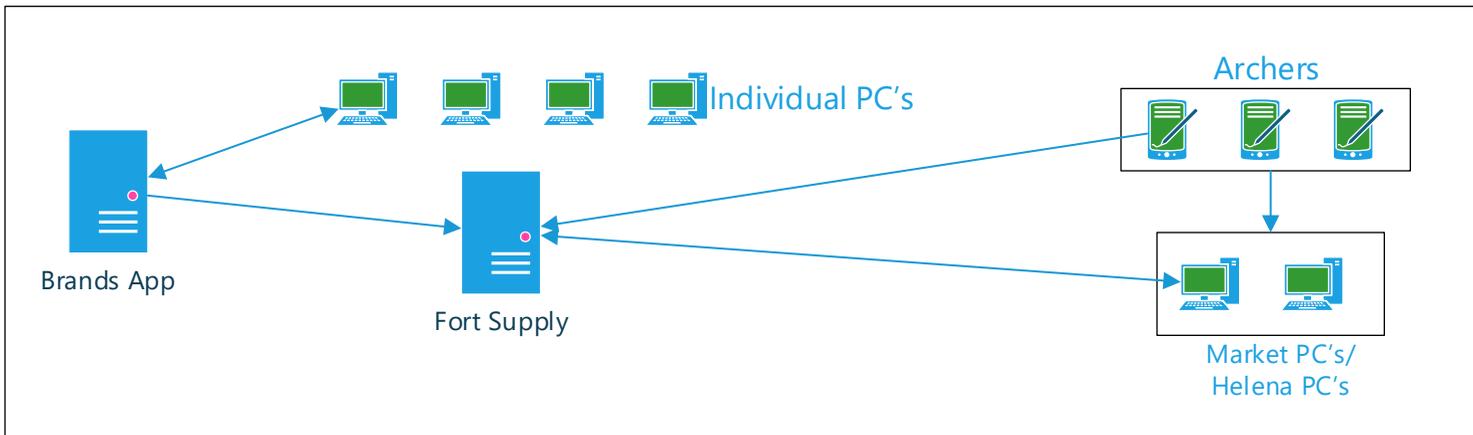
Current Status and issues of MDOL Systems



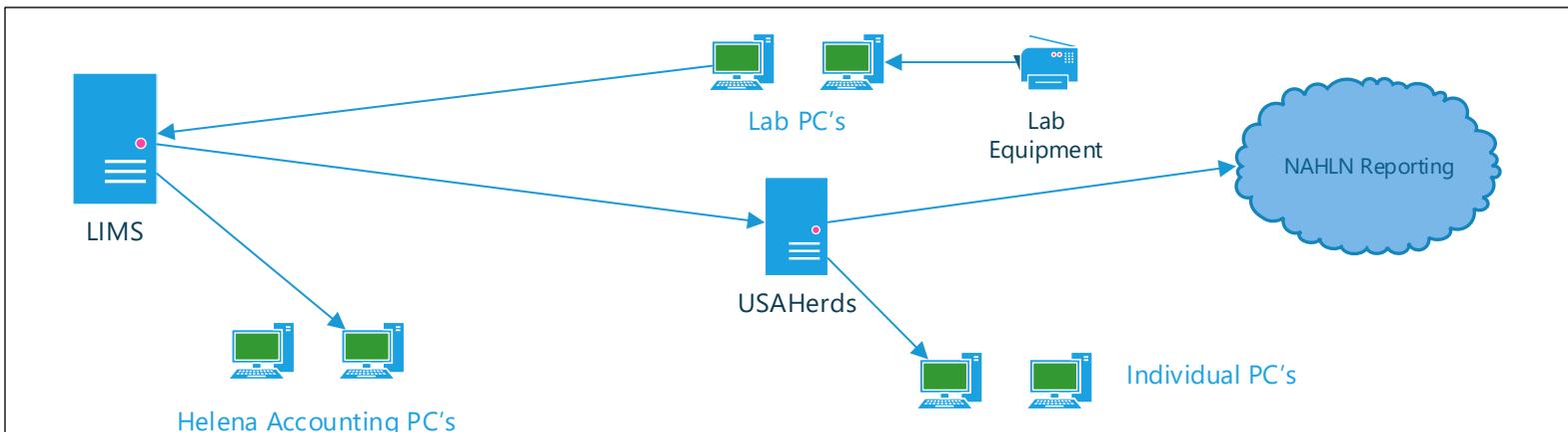
- In house App with no documentation, if it breaks no support
- Sits on an outdated database backend
- Does not integrate with other systems in DOL
- Hand entered information on field inspections



- In house App with no documentation, if it breaks no support
- Sits on an outdated database backend
- Does not integrate with other systems in DOL
- Hand entered on both Lab data and Helena office



- Department applications.
- Service and support is done by an hourly rate of \$165/hr. as there is no annual service contract available
- There is currently no data interface between existing animal health software application and brands information
- Data integrity issues (mainly illegible handwriting by individual inspectors)
- Extensive backlog of data entry in the Helena office

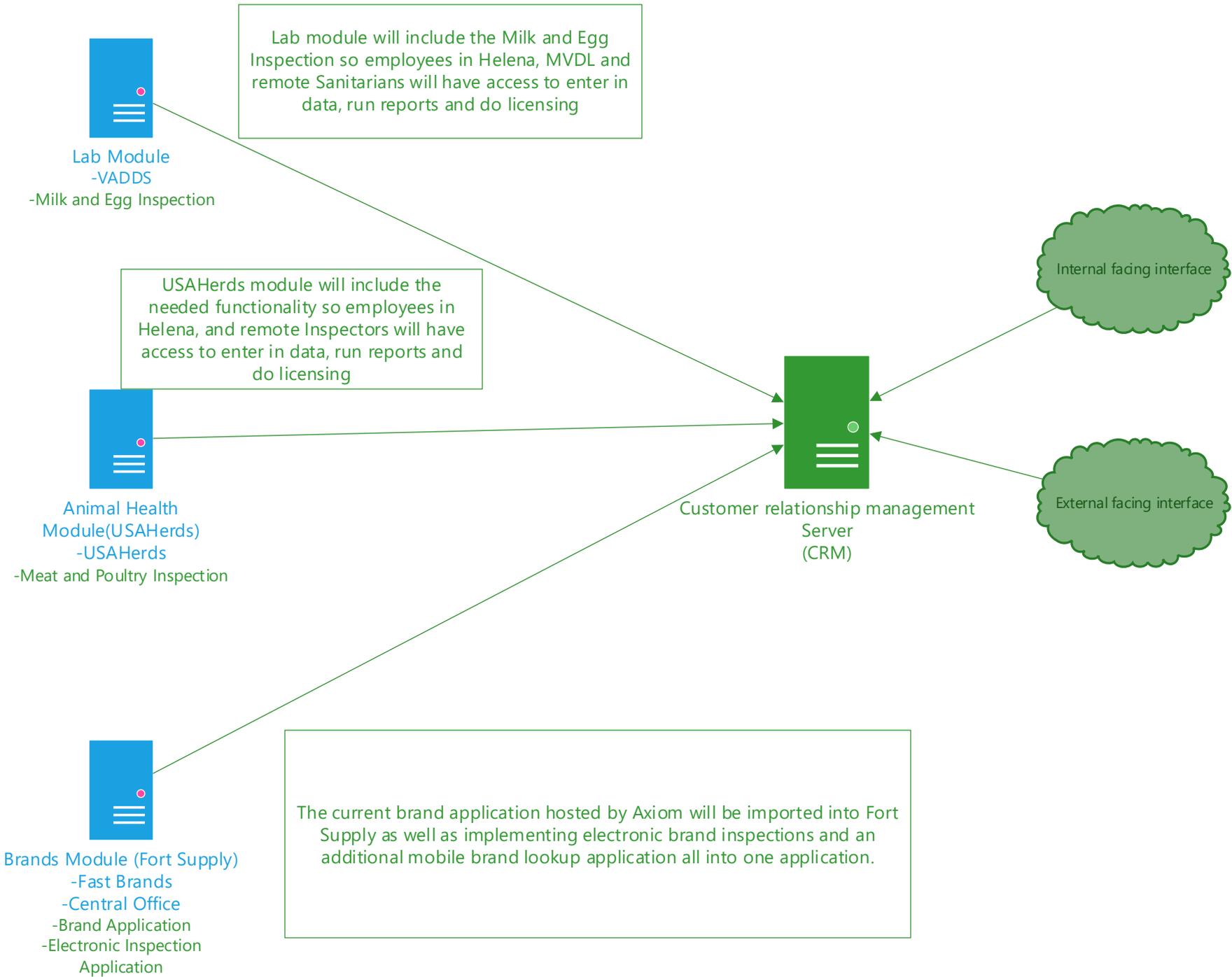


- Limited data communication with other application interfaces within the Department
- Reporting to other departments is not as user friendly to create as expected
- Interface and navigation is not intuitive and confusing

Future Status of MDOL Systems

Green graphics and text represent NEW additions.

Blue represents current functionality.



CRM will tie into all three databases to allow for a portal interface that can be used by both internal staff and constituents to look up information.

**MONTANA DEPARTMENT OF LIVESTOCK
PREDATOR CONTROL
PAYMENT ALLOCATION
FY 2021**

**DEPARTMENT OF LIVESTOCK
PREDATOR CONTROL - THREE COUNTY ALLOCATION
FY 2021**

Counties not covered by Wild Life Services

	PCF Billed	
Carter	\$ 172,783	
Powder River	176,630	
Richland	83,182	
Total PCF billed to three counties		\$ 432,595
Total Per Capita Fee billed		4,996,700
Percentage of PCF paid by the three counties		8.66%

Amount Available for Allocation	425,000
Percentage of PCF paid by the three counties	8.66%
Amount Allocated to the three counties	36,805

Budgeted Amount	425,000
Less Helicopter Insurance	(21,718)
Amount Allocated to the three counties	(36,805)
Amount Available for Wildlife Services	366,477

Counties not covered by Wild Life Services

	PCF Billed		County Allocation
Carter	\$ 172,783	39.94%	\$ 14,700
Powder River	176,630	40.83%	15,027
Richland	83,182	19.23%	7,078
	\$ 432,595	100.00%	\$ 36,805

**MONTANA DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE REPORT
JUNE 30, 2020**

**DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE COMPARISON FY 2020**

	FY 2019 as of June 30, 2019	FY 2020 as of June 30, 2020	Difference June 30 FY19 & FY20	Budgeted Revenue FY 2020
Fund Description				
02425 Brands				
New Brands & Transfers	\$ 325,941	\$ 469,059	\$ 143,118	\$ 413,725
Re-Recorded Brands	464,706	464,704	(2)	464,705
Security Interest Filing Fee	23,245	43,649	20,404	47,500
Livestock Dealers License	101,883	100,835	(1,048)	76,764
Local Inspections	365,367	309,767	(55,600)	334,800
Market Inspection Fees	1,490,361	1,535,229	44,868	1,625,200
Investment Earnings	84,793	49,975	(34,818)	85,000
Other Revenues	195,153	104,195	(90,958)	129,225
Total Brands Division Revenue	\$ 3,051,449	\$ 3,077,413	\$ 25,964	\$ 3,176,919
02426 Per Capita Fee (PCF)				
Per Capita Fee	\$ 4,893,743	\$ 4,990,604	\$ 96,861	\$ 4,900,040
Indirect Cost Recovery	437,074	405,522	(31,552)	219,930
Investment Earnings	215,450	170,734	(44,716)	195,000
Other Revenues	3,297	1,562	(1,735)	75,322
Total Per Capita Fee Revenue	\$ 5,549,564	\$ 5,568,422	\$ (12,694)	\$ 5,558,592
02427 Animal Health				
Animal Health	\$ 41,101	\$ 49,051	\$ 7,950	\$ 9,650
Investment Earnings	1,099	1,169	70	1,000
Total Animal Health Revenue	\$ 43,878	\$ 50,220	\$ 9,195	\$ 49,100
02701 Milk Inspection				
Inspectors Assessment	\$ 344,441	\$ 332,438	\$ (12,003)	\$ 345,000
Investment Earnings	2,533	1,881	(652)	3,000
Total Milk Inspection	\$ 346,974	\$ 334,319	\$ (12,655)	\$ 348,000
02262 EGG GRADING				
Inspectors Assessment	\$ 134,158	\$ 138,763	\$ 4,605	\$ 140,000
Total EGG GRADING	\$ 134,158	\$ 138,763	\$ 4,605	\$ 140,000
06026 Diagnostic Lab Fees				
Lab Fees	\$ 1,021,589	\$ 1,159,111	\$ 137,522	\$ 1,196,667
Donated Equipment	-	31,003	\$ 31,003	31,000
Other Revenues	1,129	2,255	1,126	4,000
	\$ 1,022,718	\$ 1,192,368	\$ 169,651	\$ 1,231,667
Combined State Special Revenue Total	\$ 10,148,741	\$ 10,361,505	\$ 184,066	\$ 10,504,278

Voluntary Wolf Donation Fund - per 81-7-123 MCA

Donations	\$ -	\$ 46,071	\$ 46,071	\$ 5,000
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The voluntary wolf donation fund is donations that will be transferred to wild life services for predator control.

These are not the final year-end revenue amounts. The State financial system year-end closing process ends on July 28, 2020. Amounts may change.

The diagnostic laboratory received two pieces of equipment through donations. The Montana Public Health & Human Services donated a bio safety cabinet valued at \$8,003 and NVSL donated an FPA reader for brucella testing valued at \$23,000.

**MONTANA DEPARTMENT OF LIVESTOCK
2021 BUDGET COMPARISON
JUNE 30, 2020**

**DEPARTMENT OF LIVESTOCK
BUDGET COMPARISONS
FY 2021**

DIVISION: **DEPARTMENT OF LIVESTOCK**
PROGRAM: **ALL PROGRAMS**

	2020 ACTUALS (Not final amounts)	Unspent Authority	2020 BUDGET	2021 BUDGET	BUDGET CHANGE
PERSONAL SERVICES	\$ 9,252,622	\$ 413,248	\$ 9,665,870	\$ 9,806,995	\$ 141,125
OPERATIONS	4,458,071	793,048	5,251,119	4,977,997	(273,122)
EQUIPMENT	383,792	22,089	405,881	49,967	(355,914)
GRANTS & CLAIMS	337,455	120,967	458,422	464,000	5,578
TRANSFERS	330,033	12,448	342,481	342,481	-
	<u>\$ 14,761,973</u>	<u>\$ 1,361,800</u>	<u>\$ 16,123,773</u>	<u>\$ 15,641,440</u>	<u>\$ (482,333)</u>
GENERAL FUND	\$ 2,842,411	137,440	\$ 2,979,851	\$ 3,060,363	\$ 80,512
STATE SPECIAL REVENUE FUNDS	8,401,712	1,037,299	9,439,011	9,365,318	(73,693)
FEDERAL REVENUE FUNDS	2,396,948	113,589	2,510,537	2,015,051	(495,486)
PROPRIETARY FUNDS	1,208,765	(14,390)	1,194,375	1,200,708	6,333
	<u>\$ 14,849,836</u>	<u>\$ 1,273,938</u>	<u>\$ 16,123,774</u>	<u>\$ 15,641,440</u>	<u>\$ (482,334)</u>

As of the date of this report, all expenses may not have been submitted to accounting for recording and there are other expenses that are calculated as indirect expenses. The indirect expenses are calculated on actual expenses such as payroll expenses and therefore are completed after actual expenses are recorded.

During FY 2020, federal agencies awarded the department additional funds for the different programs. The additional funding for operations was \$281,000.

In FY 2020, the department was funded with \$219,572 for one time only authority for equipment purchases. During the fiscal year, federal programs awarded the department additional funds for equipment purchases in the amount of \$166,000.

The Department has 2019 Carryforward can be spent in FY 2021 in the amount of \$108,785. There is \$369 of general fund, \$85,372 of state special revenue and \$23,044 federal revenue. If it is not used by June 30, 2021, it will be reverted back.

**DEPARTMENT OF LIVESTOCK
BUDGET COMPARISONS
FY 2021**

DIVISION: **DEPARTMENT OF LIVESTOCK**
PROGRAM: **CENTRAL SERVICES**

	2020 ACTUALS (Not final amounts)	Unspent Authority	2020 BUDGET	2021 BUDGET	BUDGET CHANGE
PERSONAL SERVICES	\$ 1,406,140	\$ 9,653	\$ 1,415,793	\$ 1,437,390	\$ 21,597
OPERATIONS	907,237	293,357	1,200,594	1,141,593	(59,001)
GRANTS & CLAIMS	337,455	120,967	458,422	464,000	5,578
TRANSFERS	99,980	2,501	102,481	102,481	-
	<u>\$ 2,750,812</u>	<u>\$ 426,478</u>	<u>\$ 3,177,290</u>	<u>\$ 3,145,464</u>	<u>\$ (31,826)</u>
GENERAL FUND	\$ 113,322	(936)	\$ 112,386	\$ 113,581	\$ 1,195
STATE SPECIAL REVENUE FUNDS	2,417,510	527,394	2,944,904	2,916,883	(28,021)
FEDERAL REVENUE FUNDS	120,000	-	120,000	115,000	(5,000)
	<u>\$ 2,650,832</u>	<u>\$ 526,458</u>	<u>\$ 3,177,290</u>	<u>\$ 3,145,464</u>	<u>\$ (31,826)</u>

As of the date of this report, all expenses may not have been submitted to accounting for recording and there are other expenses that are calculated as indirect expenses. The indirect expenses are calculated on actual expenses such as payroll expenses and therefore are completed after actual expenses are recorded.

Grants and Claims comprises of payments for livestock predation losses and grants for livestock loss prevention. This is funded with \$338,42 of state special revenue and \$120,000 federal funds. The budget for the predation payments is \$330,000 and the department paid \$261,495 in claims, using both state funds and federal funds.

The Central Services Division transfers is the payment to the Department of Revenue for the per capita fee collections.

The Department has 2019 Carryforward can be spent in FY 2021 in the amount of \$108,785. There is \$12,974 of state special revenue carryforward. If it is not used by June 30, 2021, it will be reverted back.

**DEPARTMENT OF LIVESTOCK
BUDGET COMPARISONS
FY 2021**

DIVISION: **DEPARTMENT OF LIVESTOCK**
PROGRAM: **ANIMAL HEALTH**

	2020 ACTUALS (Not final amounts)	Unspent Authority	2020 BUDGET	2021 BUDGET	BUDGET CHANGE
PERSONAL SERVICES	\$ 4,583,930	\$ 136,364	\$ 4,720,294	\$ 4,734,293	\$ 13,999
OPERATIONS	2,931,311	440,059	3,371,370	3,144,541	(226,829)
EQUIPMENT	383,792	22,089	405,881	49,967	(355,914)
TRANSFERS	230,053	9,947	240,000	240,000	-
	<u>\$ 8,129,086</u>	<u>\$ 608,459</u>	<u>\$ 8,737,545</u>	<u>\$ 8,168,801</u>	<u>\$ (568,744)</u>
GENERAL FUND	\$ 2,729,089	138,376	\$ 2,867,465	\$ 2,946,782	\$ 79,317
STATE SPECIAL REVENUE FUNDS	2,102,128	183,041	2,285,169	2,121,260	(163,909)
FEDERAL REVENUE FUNDS	2,276,948	113,589	2,390,537	1,900,051	(490,486)
PROPRIETARY FUNDS	1,208,765	(14,390)	1,194,375	1,200,708	6,333
	<u>\$ 8,316,930</u>	<u>\$ 420,616</u>	<u>\$ 8,737,546</u>	<u>\$ 8,168,801</u>	<u>\$ (568,745)</u>

As of the date of this report, all expenses may not have been submitted to accounting for recording and there are other expenses that are calculated as indirect expenses. The indirect expenses are calculated on actual expenses such as payroll expenses and therefore are completed after actual expenses are recorded.

During FY 2020, federal agencies awarded the department additional funds for the different programs. The additional funding for operations was \$281,000.

In FY 2020, the department was funded with \$219,572 for one time only authority for equipment purchases. During the fiscal year, federal programs awarded the department additional funds for equipment purchases in the amount of \$166,000.

The Animal Health Division transfers is the cooperative agreement with FWP for elk collars.

The Department has 2019 Carryforward can be spent in FY 2021 in the amount of \$108,785. There is \$7,252 of state special revenue carryforward. If it is not used by June 30, 2021, it will be reverted back.

**DEPARTMENT OF LIVESTOCK
BUDGET COMPARISONS
FY 2021**

DIVISION: **DEPARTMENT OF LIVESTOCK**
PROGRAM: **BRANDS**

	2020 ACTUALS (Not final amounts)	Unspent Authority	2020 BUDGET	2021 BUDGET	BUDGET CHANGE
PERSONAL SERVICES	\$ 3,262,552	\$ 267,231	\$ 3,529,783	\$ 3,635,312	\$ 105,529
OPERATIONS	619,523	59,632	679,155	691,863	12,708
	<u>\$ 3,882,075</u>	<u>\$ 326,863</u>	<u>\$ 4,208,938</u>	<u>\$ 4,327,175</u>	<u>\$ 118,237</u>
STATE SPECIAL REVENUE FUNDS	3,882,074	326,864	4,208,938	4,327,175	118,237
	<u>\$ 3,882,074</u>	<u>\$ 326,864</u>	<u>\$ 4,208,938</u>	<u>\$ 4,327,175</u>	<u>\$ 118,237</u>

As of the date of this report, all expenses may not have been submitted to accounting for recording and there are other expenses that are calculated as indirect expenses. The indirect expenses are calculated on actual expenses such as payroll expenses and therefore are completed after actual expenses are recorded.

The Department has 2019 Carryforward can be spent in FY 2021 in the amount of \$108,785. There is \$369 of general fund, \$85,372 of state special revenue and \$23,044 federal revenue. If it is not used by June 30, 2021, it will be reverted back.